

User Manual

This user manual will explain the procedure for using the Course Registration Portal for first-year students. This document also highlights the guidelines which are to be followed while registering for the courses.

Registration for the courses will be of two types:

1. **Compulsory Courses.**
2. **Choice-Based Courses.**

Compulsory Courses:

These courses are mandatory to register for and no choice will be given to the students. During the registration of such courses, the course name and code directly appear and the student is to click on the “Register” button for successful registration.

Choice-Based Courses:

For such courses, the students have to select one course from a list of subjects. During the registration of such courses when you click on the “Select” button, the dropdown menu will appear with the list of subjects, out of which the students is to select one subject by clicking on the “Select” button. After selecting one of the subjects, the student must click on the “Register” button for successful registration.

Step-by-Step instructions for Course Registration

Prerequisites:

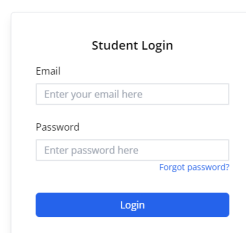
1. Laptop or Desktop.
2. The latest version of one of these web browsers: Google Chrome / Mozilla Firefox / Brave / Safari, is recommended.
3. Stable internet connection.

Instructions:

Step 1: Head over to a web browser and open the first-year student portal.

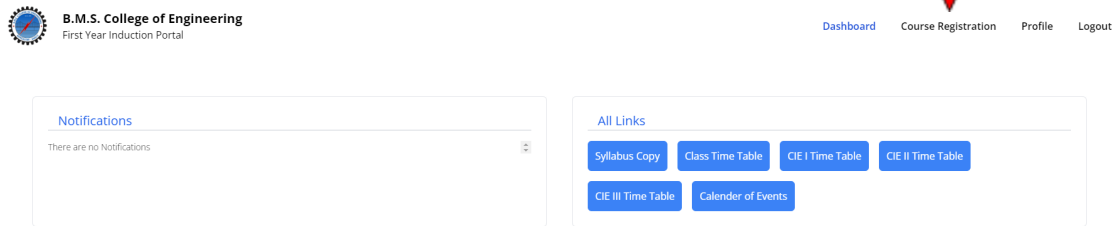
Link: <https://firstyear.bmsce.ttcindia.co/>

A window as displayed below should appear on your web browser. Login with the credentials you have used during your registration for the student portal. If you have not yet registered on the student portal. You can click on the “Sign Up” button, in the top right corner of the window.



The screenshot shows a 'Student Login' form. It has two input fields: 'Email' with the placeholder text 'Enter your email here' and 'Password' with the placeholder text 'Enter password here'. To the right of the password field is a link that says 'Forgot password?'. At the bottom of the form is a blue button labeled 'Login'.

Step 2: On the top of the portal click on the “Course Registration” button.



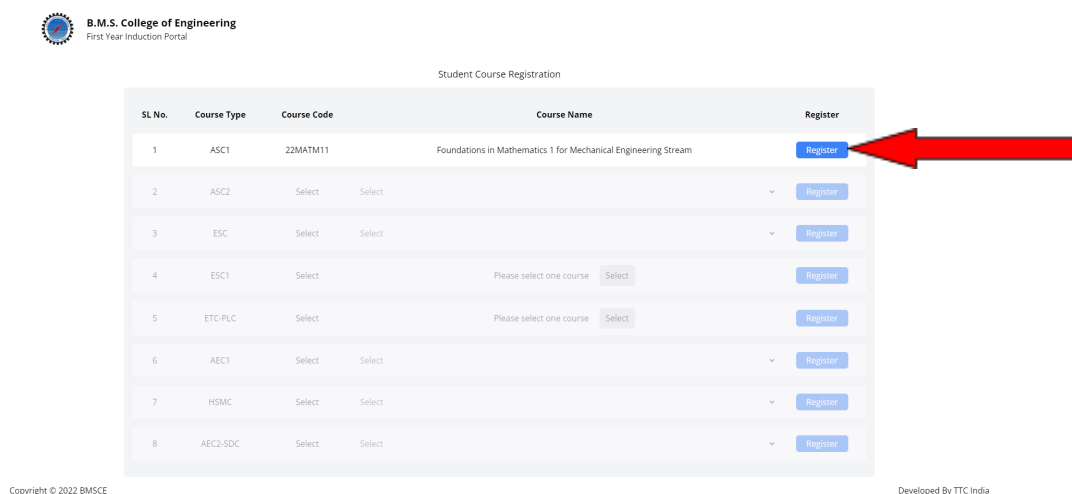
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Step 3: The “Student Course Registration” window will appear as shown below. Click on the “Register” button to register for the course.

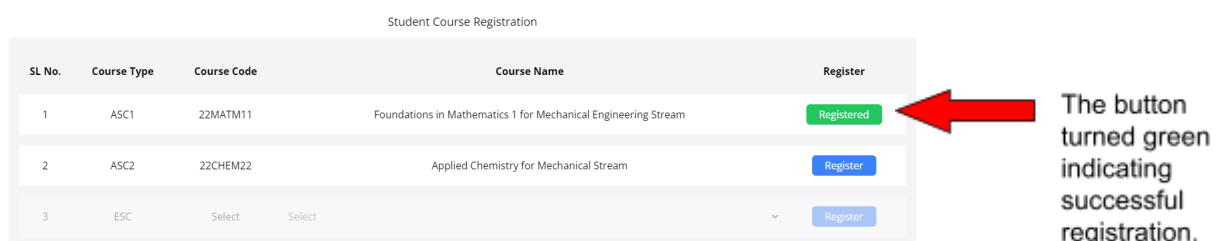
Please note that the selection of the courses is **sequential**. This means one cannot proceed to the next course without registering for the previous course, which you can notice in the picture given below.

Once you click the “Register” button, the button turns green in colour, indicating successful registration.



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Step 4: For choice-based subjects, click on the “Select” button. A drop down menu will open as shown in the figure below. Select one of the courses and click on the “Select” button. The button will turn green indicating successful selection. After this click on the “Register” button for successful registration.

Student Course Registration

SL No.	Course Type	Course Code	Course Name	Register
1	ASC1	22MATM11	Foundations in Mathematics 1 for Mechanical Engineering Stream	Registered
2	ASC2	22CHEM22	Applied Chemistry for Mechanical Stream	Registered
3	ESC	22CED23	Computer Aided Engineering Drawing	Registered
4	ESC1	Select	Please select one course	Select Register

Select One of the ESC - I courses

Selected Course : ()

SL No.	Course Type	Course Code	Course Name	Register
1	ESC1	22ESC141	Introduction to Civil Engineering	Select
2	ESC1	22ESC142	Introduction to Electrical Engineering	Select
3	ESC1	22ESC143	Introduction to Electronics Engineering	Select
4	ESC1	22ESC145	Introduction to C Programming	Select

Confirm

A dropdown of list of subjects available for registration

Select One of the ESC - I courses

Selected Course : Introduction to Electrical Engineering (22ESC142)

SL No.	Course Type	Course Code	Course Name	Register
1	ESC1	22ESC141	Introduction to Civil Engineering	Select
2	ESC1	22ESC142	Introduction to Electrical Engineering	Selected
3	ESC1	22ESC143	Introduction to Electronics Engineering	Select
4	ESC1	22ESC145	Introduction to C Programming	Select

Confirm

The button turned green indicating successful selection.

Note: **Once you click on the “Register” button, the course will be registered and cannot be changed for choice-based subjects.**

Step 5: After all 8 courses have been registered you will see a “Course registration completed” pop-up. Click on the “Finish” button to complete the registration process.

