This user manual will explain the procedure for using the Course Registration Portal for first-year students. This document also highlights the guidelines which are to be followed while registering for the courses.

Registration for the courses will be of two types:

1. **Compulsory Courses.**
2. **Choice-Based Courses.**

**Compulsory Courses:**
These courses are mandatory to register for and no choice will be given to the students. During the registration of such courses, the course name and code directly appear and the student is to click on the “Register” button for successful registration.

**Choice-Based Courses:**
For such courses, the students have to select one course from a list of subjects. During the registration of such courses when you click on the “Select” button, the dropdown menu will appear with the list of subjects, out of which the students is to select one subject by clicking on the “Select” button. After selecting one of the subjects, the student must click on the “Register” button for successful registration.

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**Step-by-Step instructions for Course Registration**

**Prerequisites:**
1. Laptop or Desktop.
2. The latest version of one of these web browsers: Google Chrome / Mozilla Firefox / Brave / Safari, is recommended.

**Instructions:**

**Step 1:** Head over to a web browser and open the first-year student portal. Link: [https://firstyear.bmsce.ttcindia.co/](https://firstyear.bmsce.ttcindia.co/)

A window as displayed below should appear on your web browser. Login with the credentials you have used during your registration for the student portal. If you have not yet registered on the student portal. You can click on the “Sign Up” button, in the top right corner of the window.
**Step 2:** On the top of the portal click on the “Course Registration” button.

**Step 3:** The “Student Course Registration” window will appear as shown below. Click on the “Register” button to register for the course.

Please note that the selection of the courses is **sequential**. This means one cannot proceed to the next course without registering for the previous course, which you can notice in the picture given below.

Once you click the “Register” button, the button turns green in colour, indicating successful registration.
Step 4: For choice-based subjects, click on the “Select” button. A drop down menu will open as shown in the figure below. Select one of the courses and click on the “Select” button. The button will turn green indicating successful selection. After this click on the “Register” button for successful registration.
Note: **Once you click on the “Register” button, the course will be registered and cannot be changed for choice-based subjects.**

Step 5: After all 8 courses have been registered you will see a “Course registration completed” pop-up. Click on the “Finish” button to complete the registration process.