B. M. S. College of Engineering, Bengaluru
Research and Development Centre

Application form

1	Name of the HoD/s	
2	Department/s	
3	Proposed Title of the Conference	
4	Mode of the Proposed conference	Offline / Online / Hybrid
5	Number of expected papers to be submitted	
6	Number of expected papers to be accepted and presented	
7	Number of expected BMSCE authors papers to be accepted and presented	
8	Tentative dates of the conference (On or before Mar 2024)	
9	Technical Field of the conference	
10	Subthemes/ topics to be included in the call for papers	
11	Where will the proceedings be published (Ex: IEEE, Springer, Elsevier, etc)?	
12	Objectives of the proposed conference	
13	Who can be potential speakers along with their affiliations?	
14	Will you apply for sponsorship from agencies like AICTE? List them	

15	Probable industry sponsors	
16	Will there be tutorials/workshops?	
17	Experience of conducting conferences earlier (List the name of the conference, number of papers received and accepted, link of the proceedings published)	
18	Total Budget for the conference	
19	Expected support from college (Maximum Rs.5 Lakhs)	
20	Any other information	

Table 1: Proposed Budget (edit/delete/add as per your requirement)

Income

S No	Item	Amount in lakhs	Point of contact identified
1	Registration fee from papers		NA
2	Industry 1 sponsor		Yes
3	Industry 2 sponsor		Yes
4	Funding agency 1		NA
5	Expected College support		NA
6	…		
	Total Income	====	

Expenditure

S No	Item	Amount in lakhs	Description/Remarks
1	Publishing charges (Ex: IEEE, Springer, etc)		
2	Registration kit		
3	Food and snacks for all days		
4	Travel expenses to keynote and invited speakers		
5	Accommodation expenses to keynote and invited speakers		
6	Branding, printing, promotion, Stalls		
7	..		
8	..		
	Total Expenditure		

Income - Expenditure = Rs. _____

Signature of the HoD/s