



B.M.S. COLLEGE OF ENGINEERING, BENGALURU 560 019

Autonomous Institute, Affiliated to VTU

PERFORMANCE BASED INCENTIVE SCHEME FOR RESEARCH-REIMBURSEMENT CLAIM

Guidelines:

- This benefit will be extended to all those faculties who have satisfactorily completed their probationary period of two years;
- A faculty should have secured feedback more than or equal to the threshold rating during the academic year;
- A faculty is eligible for full Annual Membership Fee for an Indian Professional Body and 75% of the Annual Membership Fee for a Foreign Professional Body in their respective Domain.
- The annual total expenditure under this scheme shall not exceed a total of Rs.15,000/- per faculty/academic year;
- The claim in this regard shall be on reimbursable basis.
- 100% course fees for MOOC/SWAYAM/NPTEL/Coursera/edX, etc

Application form for reimbursement:

1.	Name of the Faculty	
2.	Designation	
3.	Department	
4.	Date of Entry into Service	
5.	Whether Probationary Period has been declared as satisfactory?	
6.	Amount of Annual Membership Fee of Indian Professional Body (attach original receipt of membership Fee & copy of membership certificate)	
7.	Amount of Annual Membership Fee in respect of Foreign Professional Body (attach original receipt of membership Fee & copy of membership certificate)	\$ _____ USD = ₹. _____ /- (1USD=_____ INR)
8.	Amount of Course fees for MOOC/ SWAYAM/ NPTEL/ Coursera/ edX, etc (Attach original receipt & copy of completion certificate)	
9.	I confirm that I have secured feedback more than or equal to the threshold rating during the academic year	
10.	Declaration: This is to certify that I have not claimed any reimbursement in the year _____ towards _____	

Signature of the Faculty with date	
Recommendation of the HOD	
Verification by Head – R&D	
Approval by the PRINCIPAL	