# INITIATION FOR PROCUREMENT OF EQUIPMENT/GOODS/ITEMS

[UNDER NATIONAL SHOPPING/ DIRECT CONTRACT]

| | | |
|---|---|---|
| 1. | Name of Proposer(s) | |
| 2. | Qualification and Area of Specialization | |
| 3. | Department | |
| 4. | Email Id | |
| 5. | Mobile Number | |
| 6. | Category of the Proposer | |
| 7. | Name of the Equipment proposed | |
| 8. | Whether the Equipment is required for Lab of existing UG/ PG (If 'Yes', please mention the name of Lab) | |
| 9. | Whether the Equipment is required for Lab of new/ yet to start UG/ PG (If 'Yes', please mention start date of UG/PG course and name of Lab) | |
| 10. | No. of Students likely to be trained with the proposed Equipment in Lab annually | UG PG: |
| 11. | No. of Students likely to take up projects using the equipment annually | UG: PG: |
| 12. | No. of Research Scholars already registered/ likely to register for PhD during project period ( You may please furnish list of research scholars with Name of Scholar, Name of Guide, Area of Research and the Name of University registered with) | |
| 13. | IRG through Consultancy, if any (in Rs.) | |
| 14. | BOG Approval No. and Date | |
| 15. | PMSS Package Name | |
| 16. | PMSS Package No. | |
| 17. | Are the goods proposed are proprietary in nature | |
| 18. | If the goods are Proprietary, attach a copy Certificate of Proprietary | |
| 19. | If the goods are Proprietary, attach a copy Certificate of authorization to the Vendor | |
| 20. | Whether the Market Survey is done recently (Provide | |

| | | |
|---|---|---|
| | the addresses of vendors and their contact numbers.) | |
| 21. | Whether the demo of the equipment is seen | |
| 22. | Approximate Cost in Indian Rupees (Excl of taxes) | |
| 23. | Furnish detailed generic specification of the equipment proposed | |
| 24. | List of earlier customers and their contact numbers, if any | |
| 25. | Whether the proposer(s)/ any faculty/ technical staff are familiar with operation of similar type of equipment(s); has hands on experience. If yes, please provided details | |
| 26. | Whether training is required to operate the equipment for the proposer or any other faculty/staff in the department. If, Yes please provide the details: Number of persons to be trained, duration, etc., | Training is required.<br>no. of persons to be trained :<br>duration of training : |
| 27. | Whether the space for installation of equipment is available/ identified | |
| 28. | Whether there is any need for further civil/ electrical works needed for the installation of the equipment | |
| 29. | Signature of the applicant & date | |
| 30. | Signature of HOD with Seal | |
| 31. | Signature of TEQIP Coordinator with seal | |
| 32. | Signature of the Principal with seal | |

# APRAISSAL & RECOMMENDATIONS OF DEPARTMENTAL PURCHASE COMMITTEE/ EXPERT COMMITTEE/ TECHNICAL COMMITTEE FOR PROCUREMENT OF EQUIPMENT/ GOODS/ ITEMS

[UNDER NATIONAL SHOPPING/ DIRECT CONTRACT]

| | | |
|---|---|---|
| 1. | Name of the Equipment proposed | |
| 2. | PMSS Package Name | |
| 3. | PMSS Package No. | |
| 4. | If the goods are proprietary in nature, whether the Certificate of Proprietary/vendor authorization are attached. | |
| 5. | Whether the Justifications given under Sl. No 8 to 13 of PF-I are likely to be fulfilled (Please elaborate on the project outcomes which are likely/ unlikely to be met during the project period) | |
| 6. | The Market Survey done is from the authentic sources | |
| 7. | The specification generated is generic without ambiguity | |
| 8. | Demonstration Report for the equipment is responsive | |
| 9. | Whether Generic configuration has been verified that will in substantive responsiveness from vendors? | |
| 10. | Addresses and contact numbers of the finalized list of vendors from whom the quotations be called for is attached.(Minimum 5 vendors, after addition/deletion of the list from PF-1) | |
| 11. | Whether the Vendors considered are equals? | |
| 12. | A copy of the finalized generic specification of the equipment is attached and certified. | |
| 13. | Whether the estimated cost is indicative of the present market price | |

The DPC hereby certify that the proposal of procurement is in accordance with the guidelines of TEQIP-II and the DPC hereby recommend for further processing the procurement.

| Sl. | Name of the Member | Designation | Signature |
|---|---|---|---|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |