FIRST MEETING | 3.2.2012| SUB-COMMITTEE OF BOG | MINUTES

MINUTES OF THE FIRST MEETING OF THE SUB-COMMITTEE OF BOARD OF GOVERNORS [BOG] OF TEQIP PHASE II HELD ON 03.02.2012 AT 4.30 PM IN THE BOARD ROOM OF THE COLLEGE.

Preamble:

In the Meeting of the Board of Governors [BOG] held on 18.11.2011, it was decided to have a sub-committee of the BOG to monitor and accord approvals for activities related to TEQIP Phase II from time to time pending ratification by the BOG. Accordingly, a sub-committee comprising of the following members was constituted.

Prof.D.Thukaram, Chairman
Sri.M.Krishnaswamy, Member
Dr.K.Mallikharjuna Babu, Principal & Convenor
The Chairman, BoG is a permanent invitee to all the meetings

The Sub-Committee shall conduct periodical [quarterly] reviews and provide guidance for better implementation of the Project. The approvals taken from the sub-committee shall be brought before the BOG for ratification in its subsequent meeting.

Accordingly, the Member-Secretary of the BOG conveyed the same to the members of the subcommittee. The Vice Principal & TEQIP Coordinator-I and TEQIP Coordinator-II were requested to provide details of TEQIP project to the distinguished Chairman and Members of the BOG subcommittee.

Members Present.

1. Prof.D.Thukaram, Chairman
2. Sri.M.Krishnaswamy, Member
3. Sri.Vijay Gore, IAS [Retd], Permanent Invitee
4. Dr.G.N.Sekhar, TEQIP Co-ordinator, I Invitee
5. Dr.L.Ravikumar, TEQIP Co-ordinator, II Invitee
6. Dr.K.Mallikharjuna Babu, Principal & Convenor

At the outset, the Principal, BMSCE extended a cordial welcome to the Members.

At the behest of Prof. D. Thukaram, Chairman and Sri.M.Krishnamurthy, Members of the BoG Sub-Committee, the following briefing on the activities and benefits derived by the Institution out of TEQIP Phase-I was provided by the Principal and Vice-Principal.

- The Institution was a beneficiary of Technical Education Quality Improvement Programme [TEQIP] during 2005–2009. A grant of Rs.925 Lakhs was received by the Institution. The same was utilized towards various Institutional development activities like upgradation of existing facilities, creation of new labs, Establishment of Campus connectivity through WIFI/Wired Network and Data Centre, Establishment of Engineering Faculty Development Centre [EFDC], procurement of important learning

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Resources and Software, Networking of TEQIP Institutions, Deputing faculty to FDPs, Conferences both in India and Abroad in addition to conduction of various community related activities.

- The Institution is one amongst the 14 engineering colleges in the State qualified for funds in the Phase-II of TEQIP wherein each college will receive a grant of Rs. 12.5 crore and 10 among these are likely to be sanctioned with an additional fund of Rs. 5 crore to set up centers of excellence on a first-come first-serve basis.

The Programme Co-ordinators provided a consolidated report on the outcome of Phase-I of TEQIP to the members depicting component wise allocation and expenditure.

The Chairman and Members of BOG Sub-Committee expressed their overall satisfaction on the outcome of TEQIP Phase-I.

Agenda 1   Guidelines for utilization of TEQIP funds Category wise

Dr. G. N. Sekhar brought to the notice of the Members that the NPIU has communicated the orders of MHRD informing release of 75% of first installment of funds under TEQIP Phase II [150 Lakhs]. The concerned State Governments are supposed to release the funds to the respective Institutions along with 25% of its share. In the said orders, the MHRD has directed for spending the amount categorywise as shown below, whereas in the IDP there were no such provisions.

SNO	Category	Amount in Lakhs
1	General	116.00
2	SC	23.00
3	ST	11.00
Total		150.00

Dr. G. N. Sekhar sought the advice of the Chairman and members in this regard.

The following suggestions/opinions were shared in this regard:

- Prof.D.Thukaram, Chairman noted that the Institution should ensure complete compliance of the orders. Apart from above categories, benefits be extended to OBC and women in all the activities.

- The Principal advised the Programme Coordinators to ensure maintenance of category-wise data in all its activities from day one. It would be apt if a format is derived for the purpose to enable the presentation of the data as and when required.

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Agenda 2   Appointment of Consultant for Procurement through NCB

The proposal for appointment of Sri.K.N.Venkata Raman as consultant for procurement through NCB was considered by the subcommittee. The committee took note of his qualification, specialization, experience, employment record and performance. While on the subject, the Principal informed that Sri.K.N.Venkata Raman was the procurement consultant for the Phase-I, provided advisory service and had done a meticulous job. On enquiry, he accepted to offer his services for TEQIP Phase II and the Institution is expected to pay an honorarium of Rs.4500 for a sitting of three hours.

The Committee authorized the Principal to appoint Sri.K.N.Venkata Raman as consultant for procurement through NCB at an honorarium Rs.4500/- per sitting.

Agenda 3   Appointment of Internal Auditor

The matter concerning appointment of Internal Auditor for TEQIP Phase-II was deliberated in detail. As per the advice of the Chairman, BOG, the CFO, BMSET was contacted to see whether the college auditors can take-up the audit work of TEQIP-II. The CFO was invited to the meeting and sought a briefing on the issue. The CFO informed that he had personally contacted Mr. Suresh & Co [College Internal Auditors] seeking their convenience to take up the job but they expressed their inability, owing to work pressure.

The CFO said that the credentials of Sri.B.N.Jayaram and his service has been quiet satisfactory and hence he may be considered for the appointment. Accordingly the committee approved the appointment of Sri.B.N.Jayaram as Internal Auditor for TEQIP Phase II. The Principal, BMSCE was authorized to take necessary action in this regard.

Agenda 4   Constitution of Various Committees

The members deliberated in detail regarding the composition of the following Sub-Committees [mandated in PIP] based on the proposal submitted in this regard;

1. Procurement Committee
2. Committee for verification of technical bids

After detailed discussions, the committee requested the Programme Coordinators to re-work on the composition of the above referred committees in accordance with the following:

a. The Committee shall have a member as its Chairman.
b. TEQIP Coordinators and concerned Nodal officers shall be its permanent members and others concerned shall be invitees.
c. To have the Procurement Manager, BMSET and one of the Nodal Officer, Equity Assurance in the Committee as permanent members.
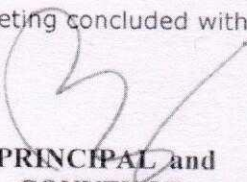
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d. The Committee for Verification of Technical Bids be called as Technical Evaluation Committee. The Programme Co-ordinator I shall constitute the Committee in consultation with the Principal based on the type of procurement.

The Programme Coordinators were asked to work out the details as per the above guidelines and put up in the subsequent meeting for consideration along with terms of reference.

The Meeting concluded with thanks to the Chair.

**PRINCIPAL and
CONVENOR**

**CHAIRMAN,
BOG SUB-COMMITTEE**