



B.M.S. COLLEGE OF ENGINEERING

BENGALURU

GRADUATION DAY

Batch of 2024

General Instructions

Date: 21st Sep 2024

Reporting Time: 8:30AM

Venue: BMSCE, Indoor Stadium

1. GUESTS

- a. Only ONE person will be permitted to accompany the graduate. Guests are requested to occupy seats in Auditorium 1 (Platinum Jubilee Block) or Auditorium 2 (Platinum Jubilee Block) where arrangements have been made to witness the live telecast of the event.
- b. The Program will be webcast through the YouTube Channel www.youtube.com/@Educationvideos-BMSCE
- c. Degree will be awarded to graduates only on Graduation Day.
- d. Certificates will **not** be handed to parents/delegates on the 21st Sep, 2024.
- e. Those who are not able to attend the graduation day and registered as NOT attending physically can collect their certificates at the COE office post 25th Sep 2024 with prior intimation to coe@bmsce.ac.in.

2. DRESS CODE

Graduates should dress up in formal attire including footwear.

3. GRADUATION DAY ROBES – REFUNDABLE DEPOSIT

Graduates will be required to pay a refundable deposit of **Rs. 500/- (to be paid in CASH only / NO online transaction will be accepted)** towards the Robes on the Graduation Day. The robes will have to be collected after reporting to your respective department counter.

- a. Rank holders will need to collect **WHITE** Stoles with black robes.
- b. All others will need to collect **RED** stoles with the black robes.



The deposit (**Rs 500**) will be refunded to you once you return the robes at the end of the event to the counter where you collected initially.

4. IDENTITY

All Graduates are required to carry any of the following Photo Identity Cards like Aadhar Card/ Driving License/ Voter ID card or any other such valid identification card with a photo.

5. ON ARRIVAL AT CAMPUS

- a. Please ensure timely check-in at **8:30 AM**.
- b. Mentally prepare yourself to sit back throughout the **event for 4 hours**.
- c. Please report to your respective department counters. Mark your arrival and obtain your assigned Identification number [Sticker]. Proceed to Robe's Counter to collect your Robe and ensure that you wear your ID sticker on the robe without fail.
- d. Rank holders obtain ID number [Sticker] from Rank Holder Counter and then proceed to the robe's counter and ask for rank holder robes.

All Counters will close at 10.15 AM sharp.

- e. Enter the Convocation Hall located in the Indoor Stadium (Candidates only).

Entry to the convocation hall will not be permitted after 10.20 AM.

- f. Occupy the designated seats as per the allotted **IDENTIFICATION NUMBER**.
- g. Only one of the Parent / guest should occupy seats which are designated for them.

6. DURING THE CEREMONY

- a. Silence must be maintained throughout the Ceremony.
- b. Please remain seated unless instructed otherwise.
- c. Upon arrival of the procession at the Indoor Stadium, please stand-up and remain standing till the Chief Guest and other dignitaries are seated.
- d. During Degree Certificate distribution, Graduates will be directed to proceed to the stage based on their assigned Number.



- e. **Photography is strictly prohibited during the Ceremony.**
- f. Official photographers will take the photographs of all the graduates receiving the certificates and the same will be made available online (downloadable version).
- g. After receiving the certificate, please follow your row of fellow graduates and return to your previously designated seat.
- h. Use of mobile phone is strictly prohibited during the ceremonial program. All graduates and guests should keep their mobile phones **switched-off** till the end of the ceremony.

7. AFTER THE CEREMONY

Please stand-up and remain standing till the procession leaves the Indoor Stadium.

8. PARKING AT A.P.S. COLLEGE GROUND

As limited parking is available at **A.P.S. College Ground** participants are requested to make suitable arrangements to reach the venue. Parking will be allowed on a first cum first serve basis and cannot be guaranteed to all participants. Your cooperation is requested.

A.P.S. College Ground, Location for parking

<https://maps.app.goo.gl/3hiAGQ4BcDsfAtRYA>



9. MANDATORY REGISTRATION ON ALUMNI PORTAL

We invite you to register and engage on the **BMSCE Alumni Network** by creating an account on our platform which is completely free. It's a wonderful opportunity to reconnect with your alma mater and fellow alumni who have been integral to your journey.

Use your personal Email ID and Create your account here: <https://alumni.bmsce.in/> and download your digital alumni ID card to enter the campus on graduation day.

Your presence at Graduation Day and active participation in the alumni network will greatly contribute to the vibrancy and legacy of our community.



**All the graduates and guests are cordially invited to join for lunch in the dining area after
the completion of the programme.**

Dr. Bheemsha Arya

Principal

Graduation Day Committee

ESTD. 1946

B.M.S. College of Engineering

