



BMS COLLEGE OF ENGINEERING, BENGALURU-19

Autonomous Institute, Affiliated to VTU

Action Taken Report on the decisions of the IQAC Meetings

Meeting Date	Decision Taken	Action Taken
28.02.14 Preliminary Meeting of IQAC	The NAAC Peer team in its final report had desired that BMSCE should have an Internal Quality Assurance Cell (IQAC) for quality assurance and continuous improvement. The NAAC has also proposed that every accredited institution should establish an IQAC as a post accreditation quality sustenance measure. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Report (AQAR) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation.	As per the guidelines of NAAC, an Internal Quality Assurance Cell (IQAC) was constituted under the Chairmanship of the Principal. A communication (dated 16.04.2014) was sent to the Director, NAAC along with details of composition of the BMSCE-IQAC.
23.04.14 First meeting of the IQAC Core-Committee	The Director, IQAC was asked to prepare a draft action to be chalked out by the IQAC at the beginning of the year towards quality enhancement and the outcome to be achieved by the end of the year.	The Director, IQAC has been proposing the action plan for the beginning of the year. The Director, IQAC is presenting the outcomes to the BOG from time to time.
26.05.15 Departmental IQAC Co-ordinators Meeting	The role of the Departmental coordinators of the IQAC is crucial in ensuring the effective functioning of the Cell. The IQAC Co-ordinators shall maintain cumulative record of all the departmental activities/achievements to monitor Progress. The quality-related activities and good practices should be disseminated and shared amongst various departments.	In the First meeting of the Departmental IQAC Co-ordinators held on 26.05.2015, the co-ordinators were enthused to involve themselves and contribute their might in fully achieving the objectives of IQAC.
28.05.16	<ul style="list-style-type: none">To facilitate the process of preparing the AQAR, the Departmental Co-ordinators were asked to collect and provide information in the prescribed format (in soft copy) on or before 09th July 2016.The Director, IQAC was asked to make a PPT presentation of the draft version of AQAR (2015-16) for the review of all co-ordinators to ensure that the departmental information has been aptly highlighted / projected.	The Third Annual Quality Assurance Report (AQAR) 2015-16 along with necessary enclosures were submitted to NAAC on 28.09.2016



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26.04.17	Energy Audit: <ul style="list-style-type: none">The members noted that the energy audits have earlier been conducted for 2012-13, 2013-14, 2014-15 and 2016-17. The Principal requested Dr.Ravishanka Deekshit, Professor of EE and (Dean Student Affairs) and Dr.P.Meena, Faculty of EE to conduct similar survey and submit a report to the undersigned on or before 13.05.2017. Green Audit: <ul style="list-style-type: none">The Principal requested Dr.L.Udaya Simha, Dr.C.R.Ramakrishnaiah and Smt.B.Prathima, Faculties of CV to conduct green audit of the campus and submit a detailed report to the undersigned on or before 13.05.2017.	<p>In accordance with the decision of the meeting held on 26.04.2017, the energy audit report of the campus was submitted on 09.05.2017.</p> <p>In accordance with the decision of the meeting held on 26.04.2017, the green audit report of the campus was submitted on 13.05.2017</p>
11.05.17 Second meeting of the IQAC Core-Committee	Perspective Plan: <p>Dr.S.Manoharan briefed the members regarding various steps initiated towards conduct of SWOC analysis. He informed the members that Dr.Pawan Soni, Doctoral Fellow from IIM, Bengaluru has been identified as the external member of the SWOC Team. The team is currently working on the format to collect data from the departments for making analysis. The Principal noted his consent for the nomination of Dr.Pawan Soni and hoped that the assessment is organised and completed within time limit.</p>	Dr.Pawan Soni has since conducted SWOC Analysis and submitted the report. The report is currently under review by the by the Management.
06.02.17	A Steering Committee is constituted to co-ordinate the compilation and analysis of data related to SSR (Cycle-2)	Complied
15.08.17	The Members noted that the NAAC has revised Assessment and Accreditation Framework (launched in July 2017). A hardcopy of the Manual of Autonomous Colleges has been provided to all the Steering Committee Members. The Principal informed the members to start compiling the data beforehand i.e. before submitting IIQA.	The members are currently in the process of preparing the response for each of the key aspects as identified/assigned.
17.09.2018	Since the institution has already completed the assessment period i.e. AY 2017-18, the data pertaining to 2017-18 to be included as per format.	Complied.

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