



BMS COLLEGE OF ENGINEERING, BENGALURU-19
(Autonomous College under VTU)

MINUTES OF THE MEETING OF DEPARTMENTAL IQAC CO-ORDINATORS HELD ON
28.05.2016 AT 01.00 PM IN THE FACULTY DEVELOPMENT CENTRE (FDC) HALL.

Member Present

SNo	Department	Name
1	Principal	Dr.K.Mallikarjuna Babu
2	Vice Principal	Dr.G.N.Sekhar
3	Dean (Student Affairs)& HOD, EE	Dr.Ravishankar Deekshit
4	COE	Dr.Suresh Ramaswwamyreddy
5	HOD,Architecture	Prof.K.R.Madhu Chand
6	HOD,Bio-Technology	Dr.M.Rajyalakshmi
7	Director, IQAC	Dr.Mangala Keshava
8	Civil Engineering	B.Prathima
9	Mechanical Engineering	R.Suresh Kumar
10	Electrical Engineering	S.Netravathi
11	Industrial Engg. & Mgmt.	Dr.Ramji B.R.
12	Rep. Architecture	Channabasavaradhya
13	Computer Science	Dr.V.Uma Devi
14	Information Science	H.S.Gururaja
15	Telecommunication Engg.	C.Gururaj
16	Electronics & Instrn. Engg.	S.Kumuda
17	Rep.Medical Electronics	Manisha Joshi
18	Chemical Engg.	Dr.Chetan A. Nayak
19	Bio-Technology	Dr.Savitri M Bhat
20	Mathematics	Dr.Radha D
21	Chemistry	Dr.G.Madhu
22	Physics	Dr.K.E.Ganesh
23	MCA	T.S.Pushpa
24	MBA	Dr.S.Manoharan

At the outset, the Vice Principal, extended a cordial welcome to the HODs & IQAC Departmental coordinators. He further informed that the role of the Departmental coordinators is crucial in ensuring the effective functioning of the Cell. The IQAC Co-ordinators should maintain cumulative record of all the departmental activities/achievements and monitor progress. The quality-related activities and good practices should be disseminated and shared amongst various departments. The AQAR will also act as Institutional Annual Report. Apart from facilitating NAAC, it also helps in projecting our college/departmental information to various external committees/survey ratings etc.



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The Principal brought to the notice of the members regarding the recent Times-I3RC Engineering Institutes Ranking Survey, 2016 (Published on 27.05.2016) wherein BMSCE was ranked 4th among top 75 Private Engineering Institutes and 14th among top 150 Engineering Institutes in the Country. The Principal further informed that BMSCE has also been ranked 2nd amongst top engineering Institutes (South Region) and retained its first position amongst engineering Institutes in the State. He further stated that, though it is heartening to know that achievements of our institution is being recognized by various reputed media sources, we should not be complacent in the slightest. We should continue to strive hard to bring more laurels to our institution.

While on the subject, the Principal enquired whether any member would come forward to make a detailed analysis of rating methodologies and practices adopted by various surveying agencies. Dr.S.Manoharan, Dept of MBA, Sri.H.S.Gururaja, Dept. of ISE and Dr.Chetan A Nayak, Dept of CH volunteered to make such an analysis for the agencies pertaining to Times-I3RC Engineering Institutes Ranking Survey, Careers 360 and NIRF respectively. The said faculty members were asked to prepare a brief 20 minute PPT along with Parameter Correlation Analysis and institutional rating and present the same for review.

The Principal further informed that in the light of elevation of Dr.Suresh Ramaswamyreddy as Controller of Examination (COE), Dr.Mangala Keshava, Faculty of Civil Engineering has been nominated as Director, IQAC since 04.05.2016. The Principal lauded the efforts of Dr.Suresh in establishing IQAC and his role in planning and delivery of the intended activities to realize the goals of IQAC. He also wished Dr.Mangala Keshava all success in the new role.

Dr.Suresh offered his thanks to the Management & Principal for providing him the opportunity to as Director, IQAC. He also thanked all the faculty and staff for their support and cooperation during his tenure as Director IQAC. He also offered his best wishes to Dr.Mangala Keshava and assured her of all the co-operation and support.

Dr.Mangala Keshava thanked the Management and Principal for having reposed trust on her and entrusting such an important responsibility.

The Dean (Student Affairs) briefed the members regarding the decision of the BOG in its meeting held on 31.03.2016 to constitute an Academic Review Committee (ARC). He informed that the Board has opined that each department should undergo an external review/evaluation of the academic quality of their programmes (UG, PG & PhD) through ARC which shall comprise of external academic experts. The ARC shall review the quality of the quality standards pertaining to the programmes and submit its observation/suggestions. The modalities in this regard are being worked out.



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During the course of the discussion, the Principal made the following observations

- a) AQAR is a useful document which gives overall picture of the institutional growth in all the criteria's identified by NAAC. It also provides systematic data with respect to various improvements to be taken up by the Department/Institution.
- b) A departmental annual report may be prepared by summing the information/data provided towards AQAR (adhering to the AQAR format).
- c) The Co-ordinators shall seek the advice and guidance of the respective Head of the Departments and keep them informed of all the activities of IQAC

The Principal also informed that in response to circular dated 15.03 2016, few faculty members have submitted their willingness to serve in IQAC. These applications will be favorably considered in due course of time.

During the meeting, the following decisions were taken

- To facilitate the process of preparing the AQAR, the Departmental Co-ordinators were asked to collect and provide information in the prescribed format (in soft copy) on or before 09th July 2016.
- A hardcopy of the format was provided for reference during the course of the meeting. It was noted that the format in softcopy has already been posted in the email IDs of the respective co-ordinators.
- Third Annual Quality Assurance Report (AQAR 2015-16) – Period in question is 01.07.2015 to 30.06 2016. The information shall be restricted to the said period only.
- The office (IDS) shall correlate the information and prepare AQAR 2015-16 under the guidance of Director, IQAC.
- The Director, IQAC was asked to make a PPT presentation of the draft version of AQAR (2015-16) for the review of all co-ordinators to ensure that the Departmental information has been aptly highlighted/projected.
- From this year onwards the AQAR will be uploaded in the college website in the form of e-book (online flip book) for better reading experience and reach.
- For any needed clarifications (regarding the format), the co-ordinators may send their queries to IQAC@bmsce.ac.in or contact Dr. Mangala Keshava, Director, IQAC.



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Other Subject:

1. The Vice-Principal informed the members that BMS College of Engineering has been identified as one of the best performing among TEQIP II institutions of the country and has been sanctioned additional grants of Rs.500 lakhs towards TEQIP II activities of the college. The first installment of grants of Rs.250 lakhs has been received. The Departments shall submit proposals (FDPs, training on pedagogy, workshops, seminars etc) to TEQIP office for further process.
2. Some members expressed that the college website needs to be updated on regular basis. It was opined that the website being the communication tool between the institution and community needs to showcase all important events, activities, programs and notifications related to the college. The Vice-Principal invited suggestions from the members towards improvement of college website which would be duly considered.
3. The Vice-Principal informed that the institution highly values and encourages qualitative research and innovation proposals of students/faculty. The faculty can put forth their proposals which will be encouraged.

The meeting concluded with thanks to the Chair

Mangale Keshava
Director, IQAC 01/06/16

G. N. Sekh
- PRINCIPAL